

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2001/09/04 : CIA-RDP89-01114R000100120038-2

ES 73-7

25 September 1973

Executive Registry

73-3825

DD/M&S 73-3825

PERS 73-4414

MEMORANDUM FOR: See Distribution

SUBJECT: Inventory of Procedures for Handling
Correspondence with the NSC

1. The DDO has completed a review of its handling of correspondence with members of the NSC staff to include the transmittal of certain sensitive intelligence reports. Attached is a reasonably up-to-date roster of current NSC staff membership which may be of use in responding to Mr. Colby's request that other addressees review and report on their document exchange with the NSC staff.

2. In approving this inventory the Director did not imply that any current handling procedures be altered but he does wish to know what the present system is in the event future developments suggest that some adjustments be made. Please forward your input to this review by 15 October 1973 and I will consolidate and present to the Director.



B. C. Evans

Executive Secretary

STATINTL

Attachment
as stated

cc: DDI
DDM&S ✓
DDO
DDS&T
D/DCI/IC
D/ONE
GC
LC
D/PPB
SAVA
Mr. Rob Roy Ratliff/White House
EA/DDCI
EA/DCI

Approved For Release 2001/09/04 : CIA-RDP89-01114R000100120038-2

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2001/09/04 : CIA-RDP89-01114R000100120038-2

August 1, 1973

Henry A. Kissinger, Assistant to the President for
National Security Affairs
Brigadier General Brent Scowcroft, USAF, Deputy
Assistant to the President

Lawrence S. Eagleburger, Deputy Assistant to
the President for NSC Operations
Richard T. Kennedy, Deputy Assistant to the
President for NSC Planning
Charles A. Cooper, Deputy Assistant to the President
for NSC International Economic Affairs

Office of the Assistant to the President

Richard P. Campbell, Jr. (leaving soon) (Appointments)
Cmdr. Jonathan T. Howe (Generalist)
Robert McFarlane : (replacing Howe who is leaving soon)
Leslie A. Janka (Press)
Peter Rodman (Generalist)
Winston Lord (Generalist)

White House Situation Room

David Y. McManis, Director
V. James Fazio, Assistant Director

Office of the Staff Secretary

Jeanne W. Davis, Staff Secretary
James Barnum

Special Counsel to the NSC Staff

John F. Lehman, Jr. (Legislative Affairs)

Operations StaffLatin America

William J. Jordan
Serban Vallimarescu
Mary E. Brownell

Europe (Also SALT, MBRF, etc.)

Helmut Sonnenfeldt (Asst Secy of Treasury nominee)
William G. Hyland
A. Denis Clift

African and U.N. Affairs

Harold Horan

East Asia

John A. Froebe (everything but Vietnam/China)
Richard H. Solomon (China)
William L. Stearman (Vietnam)
Alvin P. Adams

Near East and South Asia

Harold H. Saunders
William B. Quandt
Henry R. Appelbaum
Rosemary J. Niehuss

International Economic Affairs

Robert D. Hormats

Scientific Affairs

Dr. David Elliott
Gordon Moe
Michael Guhin

NSC Planning Group

XXXXXXXXXXXXXXXXXXXX

Osborne A. Day (leaving soon; Marvin Smith replacement)
Lt. Col. Donald J. Stukel, XXXXXXXXXXXXXXXXXXXX

Research Group

Dolf M. Droge
Sven F. Kraemer

Net Assessment Group

Andrew W. Marshall
Capt. George E. Pickett
Cmdr. Robert B. Pirie

Program Analysis Staff

Philip A. Odeen, Director (leaving soon)
David L. Aaron
John A. Bushnell
Col. William B. DeGraf
John A. Knubel
J. Michael Power
Lt. Col. E. George Riedel
Peter B. Zimmerman

UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	Director of Personnel 5E 58 Hqs				
2					
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks: <p>As requested by the Executive Secretary, please forward to the DD/M&S information on any document exchange arrangements you have with the NSC Staff.</p> <p>Suspense: 11 October 1973 (Negative reports by phone to [REDACTED])</p> <p style="text-align: center;"><i>[Signature]</i> EDP</p> <p>Att: DD/M&S 73-3825</p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
Executive Officer to the DD/M&S				26 Sep 73	
UNCLASSIFIED		CONFIDENTIAL		SECRET	

STATINTL

25X1A

25X1A